

US&R Vehicle/Support Unit Purchase Justification			
Task Force:		Date:	
POC Name:		Phone:	
Email:			
Section A: New Vehicle/Support Unit Information			
Year:		Make:	Model:
Description:			
Quoted Price:			
Justification for Purchase:			
*Attach Vehicle/Support Unit Price Quote and Complete Specifications.			
Will this vehicle/support unit exceed the number of FEMA US&R authorized units for this type? Y / N			
*Attach US&R Form 18-4 with current US&R Cooperative Agreement funded vehicle inventory.			
Is this vehicle replacing a current unit? Y / N If Yes, Complete Sections D & E, Page 2			
Section B: Accessory Item(s) Information			
Accessory Item(s): list accessory item(s) required in addition to vehicle/support unit price quote:			
Accessory Item(s) Total Cost:			
Accessory Item(s) Justification:			
*Attach Accessory Items Price Quote(s)			
Section C: TOTAL PURCHASE COST			
Total Cost of Vehicle/Support Unit and Accessory Item(s):			
Funding Source for Purchase: CA FY-XX			
FEMA US&R Approval - Sections A thru C			
Printed Name:			
Signature:			
Date:			

US&R Vehicle/Support Unit Replacement/Disposal Authorization					
Section D: Vehicle Being Replaced Information					
Year		Make		Model	
VIN:			Mileage/Hours:		
Date (MM/YYYY) Originally Purchased:					
Original Funding Source:					
Original Purchase Price:					
Current Fair Market Value:					
Justification for Replacement:					
FEMA US&R Approval - Section D					
Printed Name:					
Signature:					
Date:					
Section E: Disposal of Replaced Vehicle/Support Unit					
Trade In:		Y / N			
Trade In Value:					
Attach Trade In Value Documentation					
Sale:		Y / N			
Estimated Sale Value:					
Method of Sale		Auction, City Sale, Other			
Estimated Sale Amount to be Returned to Task Force:					
Estimated Sale Amount to be Returned to U.S.Treasury:					
Transfer:		Y / N			
Propose to Transfer To:					
*Attach Copy of Property Transfer Form					
Other Method of Disposal:					
FEMA US&R Approval - Section E					
Printed Name:					
Signature:					
Date:					

Submit Completed Form and required attachments indicated by an \* to FEMA US&R Program Office with Annual Cooperative Agreement or Budget Change Request