



### What's New and Different?

The content from the 2007 Homeland Security Exercise and Evaluation Program (HSEEP) Volumes is reorganized into a consolidated document containing six chapters, with streamlined and updated templates and samples aligning to the relevant chapter. The 2013 HSEEP revision includes the following key changes:

#### Program Management

**Engagement of Elected and Appointed Officials** – Occurs early and often in an exercise program to provide strategic direction for the program and specific guidance for exercises.

**Progressive Approach** – Exercises anchored by common exercise objectives build toward an increasing level of complexity over time.

**Multi-Year Training and Exercise Program Priorities** – Workshop discussion is expanded to include a review of threats and hazards; external sources and requirements; accreditation standards and regulations; and areas for improvement.

**Rolling Summary Report** – Provides an analysis of issues, trends, and key outcomes from all exercises conducted as part of the exercise program.

#### Exercise Design and Development

**Planning Meetings** – The complexity of exercises determines the type, number and timing of planning meetings. Modeling and simulation planning is conducted early in the design and development phase.

**Exercise Evaluation Guides (EEGs)** – Development occurs early in the exercise design process to ensure the exercise scenario, discussion questions, and/or master scenario events list (MSEL) support an effective evaluation.

#### Exercise Conduct

**Contingency Process** – Developed prior to the exercise conduct to halt, postpone, or cancel an exercise if a real-world event takes place.

#### HSEEP Fundamental Principles

The following principles frame the common approach to the management of exercise programs and the execution of exercises:

- Guided by elected and appointed officials
- Whole Community integration
- Capability-based, objective driven
- Informed by risk
- Progressive planning approach
- Common methodology

#### Evaluation

**EEGs** – Focus on core capabilities aligned to a specific exercise objective. Each organization identifies exercise specific capability targets and critical tasks that reflect the organization's capabilities, plans, and procedures.

**After-Action Report (AAR)** – Elected and appointed officials review the draft AAR, confirm observations, and determine which areas for improvement require further action.

#### Improvement Planning

**Improvement Planning** – Organizations are responsible for corrective action implementation processes and keeping their elected and appointed officials informed of the status.

**Elected and Appointed Officials** – Engaged in developing corrective actions for the Improvement Plan (IP).